



## Kwalata Adventure Camp's Terms\* & Conditions\* with a few footnotes\*.

Thank you for your request and intended booking.

Please take note of the following terms, conditions & notes regarding your visit to our Adventure Camp. If at any time you are unsure or need clarification please do not hesitate to contact us

### Kwalata Adventure Camps Contact Numbers :

Camp Coordinator

#LandLine 012 004 2029 -

#email: [camps@kwalata.co.za](mailto:camps@kwalata.co.za)

#Sales: [marelize@kwalata.co.za](mailto:marelize@kwalata.co.za)

Managing Director:

#Trevor 0834685514

# [trevor@kwalata.co.za](mailto:trevor@kwalata.co.za)

Two camp sites on the premises. **Phiri Camp** (built in 1998) and **Phiri Enyane** built in 2019.

Each camp has their own facilities - accommodation / ablution / mess hall / program facilitators.

**Phiri Camp** accommodates - 108 + 8 Teacher. 4 rooms Sharing 2 per room.

**Phiri Enyane** accommodates only 40 +4 teachers. 2 rooms two beds per room sharing 2 per room

### Your Reservation:

- By now you should have received a Quotation stipulating the dates & camp of your request.
- A Booking form would have been sent and a request to complete\* and to return the booking form.
- Upon receipt of the completed booking form a Pro-Forma invoice\* will be sent in order for you to pay a deposit.
- Please note that your booking will **ONLY be confirmed upon a receipt of a deposit payment** of at least R 5,000.00 or as per prior special arrangement of a payment schedule.
- **Cancellation\*** - of a reserved date is only refundable if cancelation is made 4 months prior \* the date of booking. No refund on deposit will be made if cancelation is made later than 4 months from date of booking.
- Unfortunately we do not postpone\* or extend a booking to another date.

### ✓ CHECK LIST

1. Quotation e-mail
2. Check Availability
3. Booking Form **✓**
4. ProForma Invoice
5. Pay Deposit **\*\***
6. Date Confirmed

### The Follow up:

- During the month of the camp-date we will give you a courtesy call or email to followup on the following:

### ✓ CHECK LIST

1. Complete our checklist - Kwalata
2. Work on special request
3. Collection of consent forms **✓**

- Anticipated Numbers and the final date for confirmation on numbers
- A reminder to double check on dietaries & allergies
- Any other special requests (fine weather, extra fun, etc.)
- Important - **✓** - Indemnity / consent forms from learners Final Numbers

## Adventure Camp Terms & Conditions

- \* Reviewed 03-2018, 08-10-2018
- \* Revised 11-12-2019
- \* Revised COVID 2020
- \* Revised POPI Act 2021
- \* Revised Post Covid 2022



- We will request the final numbers 10 days prior the camp in order to finalise invoice, payment\*\* due upon receipt of invoice. We do reserve a minimum number of learners to camp at 40\* learners. The invoice will be made at a minimum of 40 learners charged at the per person rate quoted..
- Extras. Any additional people attending the camp will be billed separately and payment can be done upon arrival.
- No-shows. As a rule there is no refund for learners not attending the camp after final numbers were submitted. We assume that the number of learners submitted is given on the learner's commitment and payment to attend the camp. Thus numbers are based on the number of learners paid to be on the camp. In cases with special circumstances where a learner is unable to attend we could consider the possibility of a refund.
- Please note there is no 'half camp rate for learners arriving later or departing early. We charge a flat rate for the duration of the camp, not a per day rate.

### ✓ CHECK LIST

1. **Confirm final numbers**
2. **Invoice**
3. **Send proof of payment to:**  
**camps@kwalata.co.za**

### **Arrival & Departure Times:**

- We are blessed and work very hard to accommodate and deliver great camps. As a result we have back to back camps. This means when your school departs we have another school arriving the same morning.
- Arriving early without booking and paying for an early arrival will find you arriving with a school group still in camp.
- Late departure without prior arrangements makes it very difficult to prepare the camp site for the next group's arrival.
- We quote and book camps to secure an early arrival. We do not offer a late departure.
- Please don't assume leaving or arriving a little earlier will be fine, it has far reaching complications.

### **Location & Directions :**

The campsite is within the boundaries of the Dinokeng Big-5 Game Reserve, Hammanskraal, Gauteng. We are just off the N1 Highway. Traveling on the highway is faster. Take note traveling on a Friday might coincide with heavy traffic north towards Polokwane. Please drive within the speed limited, from Pretoria to the Hammanskraal turnoff your are bound to encounter at least two traffic law enforcement cameras. The N1 is a toll road, would not suggest the use of the R101 as an alternative route.

**Online Google maps & GPS:** Directions on Google Maps: [Kwalata Adventure Camp](#)

Please follow directions on GPS to Kwalata Game Lodge then the follow sign posts Kwalata Adventure Camp - **Do NOT follow GPS to Adventure Camp** it will take you on a long scenic route. Safe trip.

Coordinates  
-25.391887, 28.332398  
25°23'30.79"S 28°19'56.63"E

✓ **Map & Directions**

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## TUCK SHOP

We do have a tuck shop at the Adventure Camps.

It sell the very basic & elementary cold drinks, chocolates, sweets & chips.

Tuckshop schedules are allocated as part of the program rotations, thus limited to once or maybe twice during the camp. (The school has the option not to allow for tuck shop )

We limit the number of items purchased by learners. No more than two items -of the same- at a time.

Typical expected spending would be:

1 can of cold drink	= R 15
1 Chocolate bar	= R 15
1 packet of chips	= R 10
1 packet smarties /jellytots	=R 12
	Total: R52.00

Payment options:

- Cash
- Card
- Account (to be arranged prior arrival)

Payment

- With a card: Debit /credit

The learner opens a tab at the tuck shop with a pre specified amount (Total for the days tuck shop) Settles their account at end of day by swiping card.

- Account:

We can pre -determine a set amount per learner for the tuck shop during camp. Add the total to the invoice, paid by school on arrival, supply tuck shop items to available credit as per class list.

Please do not hesitate to check with us if not clear, or should you require alternative options for tuck shop.

**Teachers have a private refrigerator in their camp.** Welcome to bring your own preferred refreshments/ sweets along, and keep cold in refrigerator.

## Facilities

The campsite was designed & built for adventure programs in mind. Rustic Log cabins with outside ablution facilities, adventure course and a lot of space to have fun.

 **>click on link to view facilities.**

### **Teachers' accommodation:**

Visiting Personnel, teachers & team leaders are accommodated in their own 'camp' within the Adventure Camp..

**Phiri Camp:** Four Rooms, Kitchenette, Dining area, fireplace, showers and outside toilets  
The rooms have bunkbeds supplied with bedding. Each room accommodate 4 people =2x top bunk  
2x bottom bunk beds per room. Total 16 sharing or 4 single people. Rooms No. 7,8,9 &10.  
Should you be more than 8 people, please let's discuss the sleeping arrangements before arrival,  
especially if it is your first camp at Kwalata.

**Phiri Enyane:** Two rooms with 2 beds each, bathroom ensuite. 4 people max

**Bus Drivers - sleeping over, please liaise with us prior arrival if bus-drivers be staying over. So we can make arrangements for their rooms & meals.**

**Bedding - Teachers, bedding is provided, only need to bring a towel.**

**Cutlery - Teachers will dine at set tables, and we do the washing up..**



### **Learners' accommodation:**

**Phiri Camp:** Log cabins with 6x3 bunk beds. 18 per room. Six Rooms accommodate 108. Each bunk a mattress with a fitted sheet. Learners provide own bedding. (Bedding can be provided\*) The big-house accommodates 50 learners dormitory style. Total 150 beds. For Bigger groups we will make use of Phiri Enyane & Army tents with stretchers.

**Phiri Enyane:** Two rooms with 22 bunk beds each. Own bathrooms & showers.

**Bedding** - Mattresses are covered with a fitted sheet, Learners provide their own bedding

- We do have sleeping bags available for hire additional extra - additional to camp rate.

**Cutlery** - Learners to supply plates knives and forks.

- We do have cutlery & utensils available for hire at an additional fee, should you require cutlery to be washed, we can make arrangements for washing up at an additional fee. Please make arrangements prior arrival.

 > **Camping Checklist attached to Quotation**

### **Meals & Dietary Requirements :**

Menus are available on request.

- \* Dietary requirements - We are equipped to serve alternative menus as far as Vegetarian. Halal, no beef, no pork, .... no food...as for Vegan catered for.
- \* In cases of **Gluten Free** (serious gluten allergies) we request learners to bring their own food for the duration of the camp. We have a refrigerator, microwave oven for them to prepare their special meals. We will discount the camp cost for gluten & vegan dietary requirements. Please communicate this to us in advance.

**Our Programs ends around 21:30** at which time we send learners to bed and then require teachers | educators to keep learners in bed. The dreaded night shift.

**NO MUSIC OR LOUD NOISE** as we are situated in a game reserve and have to abide by the game reserve's rules.

### **Incase of Emergency :**

#### **All medical incidents or requirement to be dealt by Teachers / personnel in charge of school**

All facilitators have a valid First Aid certificate. We will report and assist teachers. It is approx 30min to Montana Private Hospital & 20min to Jubilee Provincial Hospital. We do execute safety drills and brief on risks during your stay.

\* We have an **Emergency Plan, with Evacuation procedures**. Welcome to request document will email to you with pleasure.

### **Risk, Health & Safety:**

We have a comprehensive Risk analysis and H&S documented policies. Staff is trained and evaluated on risk management and awareness of. Potential safety risks. None of the activities are mechanical or more than 1/2 meters above the surface and require no log records or specialised training.

Should you require the documentation you are more than welcome to contact us, we will email a copy of documents.

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### **Photos:**

We take photos during the camp. Photos of learners taking part in activities, in an attempt to give a timeline of the camp. All photos are given to the school to be used at the school's discretion. Kwalata Adventure camp might use some photos for advertising or marketing. No photo of a child will be used where the identity of the learners are visible. We will not stage photos for marketing material, all photos taken while learners are engaged in the program. We work well with-in the Child Protection act, 2005;& POPI Act 2013.

*These notes T&C can change at any time and to the discretion of management.*

### **FootNotes:**

- \* **Cancellations, postponing or moving of dates:** During the Declared State of Disaster, and given the restriction levels on COVID19, all cancellation policies, deposits and reservation of dates no longer applies. Dates are not guaranteed, nor subject to cancellation policies, no-refunds. Deposits to secure dates is not mandatory and deposits paid- will be allocated/transferred to the next available date [subject to availability].
- ₹ **Information collected** (Private/Institutions) information are collected, stored and used for reservation, payment, emergency information -as stipulated in the regulations of the POPI Act. No information is collected with the intent to pass on to any third party.
- ⚡ **Consent forms.** Irrespective of the indemnity the school | institution organising the camp | school trip has in place with the parents or students, we are required to gain consent | permission by the guardian or parent of the learner to take part in activities during the camp and or excursion. We cannot allow a learner to participate in any activity if not in the possession of a completed & signed consent form. Activities & risk of activities might hold is available on our web page.
- \*\* **Payment**, is due upon receipt of invoice. Banking detail is on invoice along with reference number for payment. EFT, card or cash for extra or additional cost available at camp.